

Minutes of the Quarterly General Meeting of W.A.R.C.R.A.
Held on Friday 11 May, 2012
At 10 am – **Ref: 2012/05**

Venue – Piney Lakes Environmental Education Centre, Winthrop

12.05.01 Attendance & Apologies

As per the Register: 53 attendees from 33 Villages
16 Apologies from 11 Villages

12.05.02 Minutes of previous meeting

The minutes of the meeting on 10 February 2012 were accepted as a true and accurate record.

Philip Griffin, who was representing WARCRA on the COTA Policy Committee, has been co-opted as a member of the Committee and re-appointed as representative on the COTA Policy Committee for 2012-13 year.

12.05.03. Business Arising from Minutes

Due to the change of venue for these meetings, it became necessary for W.A.R.C.R.A. to have its own Public Liability Insurance. This had been taken out with Local Community Insurance Services [Brokers] through Q.B.E. at a cost of \$751.97 p.a. This will cover us for any event we hold in a publicly owned facility.

Letters of appreciation had been sent to all the retiring members of W.A.R.C.R.A. Committee [Gail McMaster (Secretary) Shirley Wyburn, David Carlson, and Frank McCarthy].

12.05.04. Reports

Reports were received from the following

- (a) President on activities since last Quarterly Meeting – endorsed Meetings with C.O.T.A. – W.A.C.O.S.S. A.R.V.R.A. [Proposed Constitution – some concerns]
- (b) Treasurer [as circulated] – endorsed
- | | |
|-----------------|------------|
| Opening Balance | \$19864.64 |
| Closing Balance | \$20640.64 |
| Term Deposits | \$16677.71 |
| Total | \$37043.35 |

A question regarding the amount held in the 'Working Account', with the Treasurer advising that this would be raised at the next Committee Meeting.

The meeting was asked to be aware of the fact that the Association's only income was from "Membership Fees" which were due at the beginning of each year; although some "Village Memberships" were not received until after the mid-year budget meetings.

The question regarding "How was the Association working within its Budget?" received an assurance from the Treasurer that we appeared to be keeping within our forecast, although we had to be prepared for any unexpected expenditure. There had been an additional cost for Public Liability Insurance this year.

- (c) Legislation Sub-Committee – Convenor advised as to the progress of the first part of the new Legislation; also what meetings had been participated in and of what progress had been achieved.

- (d) Forums & Seminars Sub-Committee – Convenor advised that a Seminar on Residents Committees would be held at The Lady Brand Village, Mandurah, specifically for villages in the Peel Region. The proposed date was Tuesday 31st July, 2012 with invitations being sent out during June –Endorsed.
- (e) Peel Region Sub-Committee – The Convenor had tendered his apologies for his absence. The President advised that he had attended and addressed the last meeting, advising them of the current situation. There had been nothing that required action by this meeting – Endorsed.

12.05.05 General Business

Clarifications were requested from various items in the Reports.

A vote of appreciation was given to both the 2011 & 2012 Committees & Office Bearers.

A query was made as to the legality of minutes being recorded & circulated on audio C.D's with various opinions proffered.

Information on the progress of the legislation from a local politician was reported, which did not accord with the information the Legislation Sub-Committee has from the Department of Commerce. Convenor requested hard copies of such information if possible.

The meeting was adjourned for 30 minutes for morning tea.

Draft Discussion Papers on Village Budgets had been distributed, and attendees were invited to form groups for discussion on them – then feedback.

12.05.07 Discussion Paper feedback

Numerous issues were identified which had the desired effect of lively discussions:

- Confusion caused by differing names being given to identical items.
- Unique contracts in operation in some villages.
- Discrepancies in allocating charges in Budgets
- Clarification on Staff Expenditure
- Administration Charges need to be clearly identified
- Electricity charges appeared to be a problem where power is on sold through a master-metering system
- Charges where a telephone PABX system was installed in village

It appeared that many attendees benefitted from the general discussion

The President requested that the 'Notes' compiled during group discussion be forwarded to him for collation and possible use in "Legislation 'Round Table' Meetings"

12.05.08 Next Quarterly General Meeting

Friday 10th August 2012, at 10.00 am at Piney Lakes Environmental Education Centre, Winthrop. Entrance off of Leach Highway (Between Murdoch Drive & Riseley Street) at 10.00 a.m. Contact phone [President] 0417 314 735

12.05.09 Closure

The President declared the meeting closed at 12.30 pm

Des Cousins-President

Bernard Francis-Secretary