

# **SOME HELPFUL OPERATING PROCEDURES FOR RESIDENTS COMMITTEES**

## **1. Confidentiality**

All discussion, including any opinions expressed, within the Committee is confidential. Only the decisions made will be shared with others.

## **2. Unity**

Members will try to present a united front. If a member cannot support a decision of the Committee, then the rest of the Committee will be advised.

## **3. Committee Motions**

Motions may be submitted to Residents General Meetings in the name of the Committee if all Committee members support the motion. All members are expected to support these at the Residents General Meeting unless the Committee has been advised in advance.

Motions not unanimously approved at a Committee meeting will be moved at the General Meeting in the name of individuals.

## **4. Public Statements**

The Chairperson and/or the Secretary will make any public statement or sign correspondence purporting to express the view of the Committee unless the Committee has appointed someone else to do this in a specific instance.

*July 2012*