



**Western Australian Retirement Villages Residents Association Inc.**

# APPOINTMENT OF PROXY FORM

I.....  
*(insert name)*

being a member of.....  
*(insert name of Village)*

.....  
*(insert address of Village)*

appoint WARVRA member.....  
*(insert name of Proxy Holder)*

.....  
*(insert address)*

As my proxy to vote on my behalf at the General Meeting of the WA Retirement Villages Residents Association Inc.

to be held on: ...../...../.....  
*(Insert date of Meeting)*

At my proxy's discretion, I authorise my proxy to vote on my behalf in respect to all matters raised at the meeting that require, or provide for, a vote of the members.

**OR**

vote on the following matters only:

.....  
.....

.....  
*(Authorising signature)*

## **NOTES:**

1. A person who may be appointed as a proxy is an Individual member of WARVRA or is an approved member from a village with a paid subscription to WARVRA; no person may hold more than 2 proxies at the same time.
2. No person who is a representative or close associate of the administering body, or a person nominated by the administering body can hold or exercise a proxy on behalf of a member.
3. This appointment is effective if it is completed and given to the Chairperson of the meeting prior to the commencement of the meeting at which the vote is to be taken.
4. This form does not authorise voting on a matter if the person appointing the proxy is present at the meeting and personally votes on the matter.
5. This appointment terminates after the meeting at which the proxy is authorised to vote.
6. The member who made this appointment, may at any time before the exercise of a proxy vote revoke the appointment by giving written notice to the person appointed as the member's proxy, and the Chairperson of the meeting at which the proxy was to vote.

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Please send this form to Our Clerical Assistant

**PO Box 135, Wembley WA 6913**  
Or via email: **[admin@warvra.org.au](mailto:admin@warvra.org.au)**